



Covid-19- Polices and Procedures:

Physical Distancing and Minimizing Physical Contact:

- we will encourage children to maintain a safe physical distance.
- Staff will minimize the frequency of direct physical contact with children and encourage children to minimize physical contact with each other
- children from the same household do not need to maintain physical distance from each other

- Children will be encouraged to avoid close greetings (hugs and handshakes)

Cleaning:

- Surfaces will be disinfected after every use
- toys will be disinfected daily

Transportation:

- The Month of June-there will be no transportation from Rosedale to East Chilliwack as Miss Donna is going to remain off at this time of Covid-19.
- if the Rosedale Child Care Van/car is used for transporting children it will be cleaned and disinfected after use. Children will be spaced out in the vehicle to avoid close contact.

Pick-up/Drop-off Procedures:

- We will use the East-Side Entrance/Exit
- upon drop off/pick up, parents must text Tracy at 604-991-6147 to let staff know they have arrived
 - staff will escort the child in/out of the building

Daily Health Checks:

- upon arrival staff will ask the child how they're feeling
- it is crucial that parents inform staff if the child has had a fever/vomiting or coughing spells in the last 12 hours.
- if the child has been ill within 12-24hrs they will be asked to leave the center immediately. There will be no exceptions-this also includes constant running nose/coughing.

-parents are then asked to take the child to a clinic/virtual Dr. for check up to determine if the symptoms are related to Covid-19. If the child has Covid-19 they are then asked to remain away for 14 days after diagnosis. Parents must inform the center of the diagnosis immediately. If the Dr. has cleared the child as a routine cold virus, they may be permitted to attend after further investigated by staff.

Hand-washing/disinfecting:

1. Child will put belongings in their cubby space. All belongings are spaces apart.
2. Child will disinfect/wash hands before entering the classroom
3. If the child touches his/her face in any way-they will disinfect/hand wash. All coughs and sneezes must be caught in elbow.

No masks or gloves will be permitted in the child care centre.

There will be absolutely **no repayment** if the child becomes ill.

If you have filled out the **Covid-19 temporary withdrawal** form you must re-enroll into the program. If you decide to re-enroll at the beginning of the month you are then responsible for paying what would be your regular fee i.e. \$385 PLUS the extra $\frac{1}{2}$ day you've signed your child up. {same policy and procedure as spring break and summer care} This is in effect for June/July/August.

No parent is responsible for paying to reserve or hold the child care space during this pandemic. All spaces will be held if you've given the proper **Covid-19 withdrawal form**.

You are however, responsible for informing Tracy of any re-enrollment and withdrawal.

It is also crucial at this time to stick to the scheduled times you've signed up for as well as informing Tracy if your child will be away for whatever reason.

Daily rates are \$37/day for full day care. But if you've re-enrolled you pay your normal monthly rate plus an extra $\frac{1}{2}$ for the days you've signed up for during the months of June/July/August.

Please Note:

If you re-enroll you are re-enrolling and responsible for paying for the days that your child was originally signed up for before Covid-19. If you decide to change days or reduce days you are required to give one month's notice before any changes can be made to the contract that you currently have with RCCC. Otherwise it is assumed your child will be attending the days originally signed up for.

Teachers-if you are mandated to go back to work and you need care for June, you are responsible for the above policies and procedures. If you are withdrawing because of Covid-19 again for July/August then you must fill out the Covid-19 withdrawal form again or it is assumed that your child will continue care for July/August and you will be responsible for paying the regular monthly fee agreed upon.

June School:

If you are deciding to send your child to school for the month of June please inform Tracy that you only need $\frac{1}{2}$ days, or let her know what your plans are for this.

June/July/August:

I will attach the June/July/August sign-up sheets. Please fill out and return by May 21, 2020 if you need June/July/August care. There will be no field trips for the month of June/July/August.

Current Hours of operation:

Monday to Friday 8-4pm
{Subject to change}

If you should have any concerns or questions regarding these policies or procedures please contact Tracy Via Email or text.

Let's continue to care and support each other through these difficult Covid-19 times.

Thank-you.

Tracy Larson
Rosedale Child Care Centre, Director
E.C.E., I.T.